

Role Description for Elected Members of Council

Approved: February 2025

Review due: February 2027

1. Background

The Council is the guardian of the spirit of the Landscape Institute's Charter and of its long-term objectives and plays a pivotal role in supporting and setting the agenda for the work of the LI.

The main tasks and responsibilities of the Council are set out in the Terms of Reference. The following outline the roles and responsibility of elected members of the Council including the Officers.

2. Main tasks and responsibilities

Members of the Council represent the members of the LI and advise the Board, staff team and Committees on key issues, priorities and challenges of the members relating to the practice and professional development of landscape planning, design and management. This is achieved through:

- Playing a key role in feeding back to the members of the LI on the Council and LI activities.
- Sharing professional expertise and experience to:
 - Input in the future plans and workstreams of the LI
 - Guide plans for policy, influencing and professional standards.
- Contributing ideas and insight to help ensure the LI remains relevant and influential.
- Sharing market insight to identify both risks to be managed and opportunities to be taken.
- Identifying important areas of practice requiring standards (professional, technical & entry), guidance or regulation to ensure the profession delivers in the public interest.
- Identifying opportunities to influence government and industry decision makers.
- Debating important points of policy or principle to give member perspectives.
- Raising issues of concern for the Board to pursue.
- Acting as a sounding board for the Board and the LI staff team.
- Identifying common interests and alignment across the membership.
- Acting as advocates of the Institute among members, a broad range of stakeholder organisations and the wider public.
- Promoting the art and science of the Landscape profession and disseminating knowledge relating to the range of landscape disciplines

- Promoting research and education.
- Other activities that fulfil our aim to protect, conserve and enhance the natural and built environment for the public benefit.

3. Terms of Office

The terms of office for Council members are set out in By-Law 18. The maximum length of continuous service as a member in a Council role for any member **other** than the President-Elect is 3 terms of 2 years but is dependent on re-election.

4. Eligibility and person specification

Eligibility criteria for election to Officer and Ordinary members of the Advisory Council are set out in By-Law 18.

Officer roles

The following relates to all Officer roles: President Elect/President/Immediate Past President, Vice President, Honorary Secretary and Honorary Treasurer.

All officer roles have ex-officio places on the LI Board of Trustees for the duration of their term of office. The duties and responsibilities of a Trustee are as set out in the Board Terms of Reference, Trustee role description and Code of Conduct.

As an ex-officio, they must step down from the Board and their role of Trustee when they step down from Council, and vice versa.

Additional requirements

The following are additional specifications to those set out above.

President Elect/ President and Vice President

- The specifications for these roles are set out in the relevant role descriptions.

Honorary Secretary

- Current Fellow (FLI) or Chartered member (CMLI) of the LI.
- Willingness and agreement to take up ex-officio role on the Board of Trustees as outlined in the Trustee role description and Trustee Code of Conduct.
- To be appointed as ex-officio Chair of the Membership and Standards Committee.

Noting that all ex-officio position are held for the duration of their term of office. They must step down from all positions on the Council, Board, Members and Standards and Standing Committee when stepping down from any of those roles.

Honorary Treasurer

- Current Fellow (FLI) or Chartered member (CMLI) of the LI.
- Willingness and agreement to take up ex-officio role on the Board of Trustees as outlined in the Trustee role description and Trustee Code of Conduct.
- Essential experience and / or expertise of financial management or business/commercial and ideally an accountant qualification.