

# Candidate Eligibility Criteria - 2025

Approved by the Board: September 2024

Noted by the Advisory Council: October 2024

An eligible candidate must:

- Have been a full fee-paying member (CMLI, FLI) or Associate member of the LI for at least a year. Apart from candidates for a student vacancy where no minimum length of association is required.
- Meet any skills or further criteria stipulated for any vacancy.
- Not hold a permanent salaried employment role<sup>1</sup> or a fixed term/zero hours paid contract with the Landscape Institute.
- Not have reached the maximum term in the position up for election, unless there has been a gap of at least one year since previously holding such a position.
- If elected to an Officer role, step down from all existing positions on an LI committee, and for other elected roles step down from an existing position on another LI committee where there may be a conflict.
- Not hold office in any organisation which competes with the organisation for members or which, in the opinion of Board has policies or positions that are in conflict with the main objects in the Charter and its overall philosophies.
- Declare their willingness, if elected, to fulfil the role and commitments as set out in the appropriate role description and to adhere to all LI policies and procedures.
- Not be subject to any ongoing disciplinary proceedings at work (or University in the case of students) or to any ongoing disciplinary proceedings in respect of any role they hold at the LI.
- Not be subject to an open or upheld complaint against them that is being / has been investigated by the LI under the complaints procedure.
- Declare that they:
  - Meet the criteria for Fit and Proper Persons (trustee positions only)
  - Have the support of their employer (if employed) to carry out the role, as well as the time and availability needed to commit to the role
  - Uphold the Nolan Principles of Public Life.
  - Know of no reason why they cannot stand for election
  - Are not prohibited by law from being a Trustee of a Charity.

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<sup>1</sup> a person is a salaried member of staff if they receive payment of any kind, and not necessarily financial, in return for service to the Institute. This includes secondees whose employers may receive payment from the Institute to compensate them for loss of the secondee's services, and any person paid on a self-employed basis, either full or part time.

- Will stand down from their role if elected should they fail to meet any of above criteria, or any additional criteria specific to a particular role, during their term of office.

In addition, it is requested that in advance of submitting their nomination, any candidate wishing to stand discusses and agrees with the LI any special requirements they may need to enable them to fulfil the commitments of their office.

Any criteria specific to an election, such as those relating to Branch elections, will be in addition to the above.